



## HAWAII BAPTIST ACADEMY

2429 Pali Highway, Honolulu, Hawaii 96817 • Telephone: (808) 595-6301, Fax: (808) 595-6354

www.hba.net

June 27, 2008

RE: Information from the Hawaii Baptist Academy (HBA) Registrar

Dear Parents:

HBA as well as society as a whole today is embedded in Information Technology or IT as computer “geeks” call it.

Some of the teachers who have taught your student(s) have used “blogs” (i.e., short for weblog) out in the Internet that the students can access to check on assignments, review information posted to the blog, and communicate with their teachers. A blog is a web page that serves as a publicly accessible personal journal for an individual. It should be emphasized that the word “publicly” means just that. Anyone who gains access to the November Learning site (or other blog sites) where the blog is located will be able to see whatever information is posted.

The Registrar’s Office has joined this IT world by creating a blog called “Information from the HBA Registrar.” This site can be accessed by typing the following URL into the address field of your Internet site: <http://nlcommunities.com/communities/mtanigaw/>

Currently these are the topics in the Registrar’s site:

- Academic Reports
- Academic Transcripts
- Course Withdrawal
- Equivalent HBA Summer School Courses
- Grading System
- How do I Calculate My Cumulative Grade Point Average?
- How do I Calculate My Quarter Grade Point Average?
- Incomplete Grade
- Mailing Address and Phone Numbers
- Medical Grade for Physical Education (PE)
- Quarterly Honor Rolls and Gold Club Recognition
- Report Card Questions

When you have a minute, I invite you to access the site and review the information. If you have comments or questions, you can communicate them to me in two ways.

- Click on “Comments” at the bottom right of the article you are reading. Click on “Post a Comment” in the next screen. Fill in the appropriate fields and your comment / question will be posted below the article and reviewed by the Registrar’s Office. If the information is appropriate, it will remain linked to the article so others may view it. If a response is desired, then an e-mail address or phone number must be provided.
- If you click on “Contact” in the “Subscription” section of the site, you will be able to send an e-mail to the Registrar’s Office and not have your information posted to the site. If your communication requires a response, one will be provided.

If you have suggestions for other topics, please feel free to send them to the Registrar’s Office via the blog or e-mail through the blog. If the topic subject is within the Registrar’s Office area of responsibility, you may eventually see an article.

Take a shot at becoming a member of the IT community and take a look at the blog.

Sincerely,

Michael F. Tanigawa  
Registrar